

EXTERNAL SERVICES SELECT COMMITTEE - WORK PROGRAMME

Committee name	External Services Select Committee
Officer reporting	Nikki O'Halloran, Chief Executive's Office
Papers with report	Appendix A – Work Programme Appendix B – Scoping Report: GP Pressures
Ward	n/a

HEADLINES

To enable the Committee to track the progress of its work and forward plan.

RECOMMENDATIONS:

That the External Services Select Committee:

1. considers the Work Programme at Appendix A and agrees any amendments;
2. identifies topics for the Crime and Disorder meeting on 12 February 2019;
3. identifies issues to be considered at the meeting on 13 March 2019;
4. agrees the membership of the Select Panel; and
5. agrees the Select Panel scoping report at Appendix B.

SUPPORTING INFORMATION

1. The Committee's meetings tend to start at either 5pm or 6pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

Meetings	Room
Wednesday 13 June 2018, 6pm	CR6
Tuesday 10 July 2018, 6pm	CR6
Thursday 6 September 2018, 6pm	CR6
Wednesday 10 October 2018, 6pm	CR5
Tuesday 30 October 2018, 6pm	CR3/CR3a
Tuesday 13 November 2018, 6pm	CR6
Tuesday 15 January 2019, 6pm	CR6
Tuesday 12 February 2019, 6pm	CR6
Wednesday 13 March 2019, 6pm	CR6
Wednesday 10 April 2019, 6pm	CR6

2. It has previously been agreed by Members that, whilst meetings will generally start at 6pm, consideration will be given to revising the start time of each meeting on an ad hoc basis should the need arise. Further details of the issues to be discussed at each meeting can be found at

Appendix A. Members should note that further consideration will need to be given to the content of the meeting in March 2019.

3. At its meeting on 6 September 2018, Members agreed to schedule an additional meeting to review the action taken in relation to the recent closure of Michael Sobell Hospice. This meeting has been scheduled for 6pm on Tuesday, 30 October 2018.
4. It should be noted that the Committee is required to meet with the local health trusts at least twice each year. It is also required to scrutinise the crime and disorder work of the Safer Hillingdon Partnership (SHP). To keep the crime and disorder meetings focussed, as well as receiving a general update on the performance of the SHP, specific topics are identified for each of the meetings and only the relevant SHP partners are invited to attend. Consideration will need to be given to the topics for the meeting that has been scheduled for 12 February 2019.

Reviews

5. As the meetings of the External Services Select Committee usually deal with a lot of business, the Committee is able to set up Select Panels to undertake in depth reviews on its behalf. These Panels are 'task and finish' and their membership can comprise any London Borough of Hillingdon Councillor, with the exception of Cabinet Members.
6. Although the External Services Select Committee had previously agreed to set up a Panel to undertake a review of cancer screening and diagnosis during this municipal year, it became apparent that significant improvements had been made to the service provision. As such, it was agreed at the meeting on 6 September 2018 that the Committee would undertake a single meeting review of the issue at its meeting on 15 January 2019.
7. It was also agreed by Members on 6 September 2018 that the Committee set up a Select Committee Panel to update the GP pressures work that had previously been undertaken by a Working Group in 2015/2016. An updated scoping report on this topic has been included at Appendix B.
8. Members are now asked to consider the scoping report and make revisions as necessary. In addition, Members need to agree the membership of the Panel and determine when the final report of the Select Panel should be brought back to the Committee before being considered by Cabinet.

BACKGROUND PAPERS

None.